



Short Sale package checklist:

- 1. Purchase Agreement**
- 2. Est. Hud1**
- ✓ **3. Listing Agreement**
- ✓ **4. Hardship letter**
- ✓ **5. 3rd party authorization**
- ✓ **6. Copy of Mortgage stmt. (1st and 2nd if applicable)**
- 7. Copy of utility bill (if owner occupied)**
- 8. 2011 and 2012 tax returns (2013 tax return if filed, if not filed yet then extension)**
- ✓ **9. 2013 W2 and/or 1099**
- ✓ **10. Bank Statements (two months consecutive)**
- 11. Paystubs (cover the past 60 days)**
- ✓ **12. 4506T**
- 13. Financial stmt. (all monthly income and expenses listed)**